

TOWNSHIP OF NORTH FAYETTE
INFORMATION & GENERAL AFFAIRS MEETING
MUNICIPAL BUILDING
JUNE 13, 2023
7:00 P.M.



The North Fayette Township Board of Supervisors met in regular session on Tuesday, June 13, 2023, at 7:00 P.M. with Chairman Jim Morosetti presiding. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti, Vice Chairman Bob Doddato, Treasurer Mark O'Donnell, Township Manager J.R. Mangan, Assistant Township Manager Andrew Hartwell, Chief of Police Donald Cokus, Solicitor Michele Cromer, and Township Secretary Marlyn Jordan.

OTHERS PRESENT: Pat Felton – Public Works Director, Gary Hamilton NFTVFD Chief, Mike Wozniak – Assistant Community Development Director, Shawn Wingrove – Township Engineer, and Colleen Morris

ANNOUNCEMENT

Prior to the meeting at 6:00 p.m., an executive session was held.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

There were no comments from the floor regarding agenda items.

PUBLIC WORKS REPORT

Mr. Felton submitted his written report and had nothing to add.

Colleen Morris said that she noticed utility markings in her neighborhood. She wanted to know if it was for new water lines or if it had to do with future paving.

Mr. Felton said that they did not place them, so he was not sure what they were for.

Mr. Doddato wanted to know if Shawn had a chance to talk about Gene Mine Road and Pinkerton Run Road.

Mr. Wingrove said that they are working on cost estimates.

ROADMASTER'S REPORT

DISTRICT #1 MARK O'DONNELL

- Cold Patching On: Stewart Road
- Street Sweeping On: Fannie Street, Spring Street Extension, Hudson Street, Valley Street, and Noblestown Road
- Catch Basin Repaired On: Noblestown Road

- Mowed Berms On: Noblestown Road, Fannie Street, Spring Street Extension, and Valley Street
- Assisted with work in Districts 2 and 3

DISTRICT #2 JIM MOROSETTI

- Cold Patching On: Pinkerton Run Road
- Street Sweeping On: Summit Park Drive, Park Lane, Andrew Drive, and Home Drive
- Catch Basin Repaired On: Summit Park Drive
- Hankey Farms Park: Infrastructure Work
- Mowed Berms On: Summit Park Drive, Park Lane, Andrew Drive, Home Drive, Pinkerton Run Road, Gamble Road, and Eastons Lane
- Assisted with work in Districts 1 and 3

DISTRICT #3 BOB DODDATO

- Cold Patching On: Steubenville Pike
- Street Sweeping On: West Allegheny Road, California Hollow, and Seabright Plan
- Mowed Berms On: Steubenville Pike and Georges Lane
- Assisted with work in Districts 1 and 2

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to accept the Road Master's report.

FISCAL AND ADMINISTRATIVE SERVICES REPORT

Mr. Hartwell submitted his written reports and had nothing to add.

Mr. Doddato stated that he did a year-to-date comparison on the EIT. He said that the current year is behind \$41,000.00, but the prior year EIT is behind \$215,000.00. Mr. Doddato said that he would like to connect with Mr. Hartwell and Ms. Wiesner to look at it.

Mr. Hartwell said he is happy to look, that it might just be a bookkeeping issue.

RECREATION REPORT

Ms. Hildebrand submitted her written report. She wanted to remind everyone that the senior luncheon would be tomorrow. They will be moving it inside because of the weather.

Mr. Doddato said that the senior revenue has dropped from May of 2022 compared to May of 2023.

Ms. Hildebrand said that could be because they went on a trip in May of 2022, but their first trip this year isn't until June.

Mr. Doddato said that rentals have doubled though.

Ms. Hildebrand said yes that they are booked just about every weekend. Ms. Hildebrand made a comparison on the summer camp registrations. In 2022 there were 206 total registrations by the end of the summer. Right now, they have 182. They are averaging 71-72 kids per day.

DEPARTMENT OF COMMUNITY DEVELOPMENT

Mike Wozniak presented the Department of Community Development report for the month of May 2023.

There was (3) Signs, (1) Commercial Addition, (1) Commercial Renovation/Interior Build-Out, (1) Kitchen Hood Suppression System, (2) Sprinkler System, (4) Residential Deck (less than 30" above grade) (4) Residential Fence, (7) Residential Shed/Bldg., (Less than 1,000 sq. ft.), (7) Residential Deck, (1) Residential Deck Roof, (1) Residential Pool or Hot Tub, (4) Solar Panels, (37) Total Permits Issued, (21) Occupancy Permits Issued, (75) Total Building Inspections Performed.

Total Construction Value: \$ 35,435,950.00

Zoning Permit Fees Collected	\$	2,060.00
Building Fees	\$	52,900.00
Technology Fee	\$	180.00
PA UCC Fee	\$	85.50
Occupancy	\$	500.00
Fire Permit Fee	\$	<u>1,700.00</u>
Total Fees Collected	\$	57,425.50

Mr. Doddato wanted to know if we have a go live date for Hankey Farms Park.

Mr. Mangan said that he had some things to talk about regarding that.

Ms. Hildebrand wanted to know what they would like for the grand opening. Her meeting with the Parks and Rec Committee is on Monday.

Mr. Doddato said he was thinking of getting the Kona Ice truck to come, and maybe ask some food trucks. He wasn't sure if we would be able to get someone to provide music.

Ms. Hildebrand said that she might be able to get the person that they always use. She wanted to know what time they were thinking.

Mr. Doddato said around 6:00 P.M.

- A motion was made by DODDATO, seconded by O'DONNELL, and carried to accept the Department of Community Development report.

POLICE AND EMS REPORT

Chief Cokus presented the May 2023 Police and EMS Reports.

The police responded to 2,214 calls for service during the month of May 2023. There were (17) Arrestees, (2) DUI Arrests, (30) Traffic Citations, and (6) Non-Traffic Citations.

There were (21) Part I Crimes: (7) Assault and (14) Larceny
There were (30) Part II Crimes: (5) Fraud, (3) Vandalism, (1) Weapons, (3) Drugs, (3) DUI, (1) Liquor, (1) Drunkenness, (7) Disorderly, and (6) All Other

Northwest EMS reported a total of 145 Emergency and Non – Emergency 911 Responses. There were 142 emergency calls with an average response time of 7 minutes and 46 seconds. Total highest priority was 73 calls with an average response time of 6 minutes and 23 seconds.

- A motion was made by DODDATO, seconded by O'DONNELL, and carried to accept the Police and EMS reports as read.

FIRE REPORT

Chief Hamilton presented the Fire Report for May 2023.

Total activity for the North Fayette Volunteer Fire Department (31) calls. Total calls for 2023 in North Fayette Township (139)

Chief Hamilton stated that the aerial has passed its annual service test.

The fire inspector program kicked off last Monday. They are currently working 12-hour shifts. Chief Hamilton said that they just need to get a few more people for scheduling. They still have a couple of shifts where there is only 1 person. They are currently working on training. A lot of the people aren't from the Township, so they have to learn about us and the Township and train them on our equipment and what they need to do when they go out and do fire inspections.

Chief Hamilton wanted to thank everyone for their help getting things going.

- A motion was made by DODDATO, seconded by O'DONNELL, and carried to accept the Fire report as read.

ASSISTANT TOWNSHIP MANAGER

Mr. Hartwell wanted to give an update on our HR implementation. We are going to be going with ADP for benefits renewal. He wanted to recognize Marlyn for all her hard work in getting that process squared away. The employees will have a smooth and easy time registering for their healthcare in July. We have successfully hired 25 people through ADP using the employment portal. It has gone very smoothly.

Mr. Hartwell stated that they are going through and updating some of our ordinances. One of them is on the agenda this evening, regarding sidewalks. At the next public meeting we will be coming to you with ordinances regarding the maintenance of street trees and updating the list of roads for no parking. These are items over the past couple of years that haven't been kept up to date.

TOWNSHIP MANAGER

Mr. Mangan stated that the park is coming along nicely. The concrete has been postponed because of the weather. We have gotten a price for a metal roof for the pavilion. We just need to decide on a color. Mr. Mangan said that once the black top is done, we can schedule a grand opening.

Mr. Mangan said that they also inspected the Seabright retention pond.

SUPERVISOR DODDATO

Mr. Doddato said the old SNPJ Club on California Hollow Road looks dilapidated. He wanted to know if it is on any of our grant programs to get torn down.

Mr. Mangan said that he can look at the taxes.

Mr. Doddato said if it is delinquent, if we can get it over to the county to get on the list to get grant money.

Mr. Mangan said that it is owned by KLM properties and there are back taxes that are owed. He said he will get Mr. Falcioni to pull up the tax sheet.

SUPERVISOR MOROSETTI

Mr. Morosetti didn't have any comments.

SUPERVISOR O'DONNELL

Mr. O'Donnell didn't have any comments.

PAYROLL & INVOICES

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to approve the payment of payroll and invoices as listed.

MEETING MINUTES

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to approve the minutes from the May 23, 2023, Board of Supervisors Regular Meeting.

OLD OR UNFINISHED BUSINESS

There was no old or unfinished business.

NEW BUSINESS

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to approve Bond Reduction No. 4, a request to release, in full the performance bond for Chick-fil-A in the amount of \$2,200.00.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by **O'DONNELL**, seconded by **DODDATO**, and carried to approve Bond Reduction No. 14, a request to reduce the performance bond for the NFBP Phase 1 - Common Improvements Project from \$748,787.93 to \$483,076.88.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to approve Bond Reduction No. 1, a request to reduce the performance bond for the NFBP Phase 1 - Lot No. 3 Project from \$859,442.65 to \$821,091.43.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by **O'DONNELL**, seconded by **DODDATO**, and carried to enact Ordinance No. 509, an ordinance amending Chapter 21, Part 3 of the Township Code to

repeal and replace requirements related to the installation and maintenance of sidewalks.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to appoint Jacob Eberhardt to the part-time position of Fire Prevention Inspector in the Department of Public Safety at the rate of \$14.00 per hour, effective June 19, 2023.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by **O'DONNELL**, seconded by **DODDATO**, and carried to award Contract No. 23-R03, the 2023 Road Maintenance Seal Coating project, to Youngblood Paving, Inc., for the base bid, in the amount of \$80,900.00, as recommended in the Township Engineer's bid report.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to approve Payment No. 1 (Final) to All Phase II Site Contracting, LLC, for Contract No. 23-SW1, the 2023 Stormwater Improvements Program, in the requested amount of \$73,680.00, as recommended by the Township Engineer.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by **O'DONNELL**, seconded by **DODDATO**, and carried to authorize the publication of a legal notice providing public notice that at its meeting on July 11, 2023, at 7:00 P.M., the Board of Supervisors will meet to consider and may enact Ordinance No. 510, an ordinance regulating street trees.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by DODDATO, seconded by O'DONNELL, and carried to authorize the publication of a legal notice providing public notice that at its meeting on July 11, 2023, at 7:00 P.M., the Board of Supervisors will meet to consider and may enact Ordinance No. 511, an ordinance prohibiting the parking of vehicles along certain public streets.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by DODDATO, seconded by O'DONNELL, and carried to adopt Resolution No. 41-23, a resolution regarding vacant and dilapidated structures within the Township.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by O'DONNELL, seconded by DODDATO, and carried to authorize the Township to enter into an agreement with MuniPAY for payment processing services and to authorize the Assistant Township Manager to execute any necessary paperwork.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by DODDATO, seconded by O'DONNELL, and carried to authorize the publication of a legal advertisement to provide public notice that the Board of Supervisors shall hold a public hearing on July 11, 2023, at 6:00 P.M. to receive public comment on the Chick-fil-A drive thru conditional use application.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by O'DONNELL, seconded by DODDATO, and carried to authorize the publication of a legal advertisement to provide public notice that the Board of Supervisors shall hold a public hearing on July 11, 2023, at 6:15 P.M. to receive public comment on the 110 Andrew Drive Shopping Center conditional use application.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes

Mark O'Donnell Yes

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to authorize the publication of a legal advertisement to provide public notice that the Board of Supervisors shall hold a public hearing on July 11, 2023, at 6:30 P.M. to receive public comment on the McKee Road Townhomes conditional use application.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to authorize the publication of a legal advertisement to provide public notice that the Board of Supervisors shall hold a public hearing on July 11, 2023, at 6:45 P.M. to receive public comment on the H&K Rezoning application.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A motion was made by **O'DONNELL**, seconded by **DODDATO**, and carried to adopt Resolution No 42-23, a resolution authorizing the execution of an Easement Encroachment Agreement for Allegheny County Tax Parcel I.D. No. 584-F-6 (1004 Fairfield Lane).

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A motion was made by **DODDATO**, seconded by **O'DONNELL**, and carried to adopt Resolution No 43-23, a resolution authorizing the execution of an Easement Encroachment Agreement for Allegheny County Tax Parcel I.D. No. 798-G-90 (174 Saddle Ridge Drive).

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A motion was made by **O'DONNELL**, seconded by **DODDATO**, and carried to adopt Resolution No. 44-23, a resolution authorizing the Assistant Township Manager to apply to the Allegheny County Economic Development for Act 152 funding for demolition of the existing structures located at 837 Wall Street and 215 Kelso Road.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by O'DONNELL, seconded by DODDATO, and carried to amend the agenda.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A motion was made by DODDATO, seconded by O'DONNELL, and carried to appoint Viktoria Stang to the part-time position of Custodian in the Department of Administration at the rate of \$16.88 per hour, effective June 19, 2023.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURNMENT

- A motion was made by DODDATO, seconded by O'DONNELL, and carried to adjourn the meeting at 7:53 P.M.

Respectfully submitted,

Marlyn Jordan
Township Secretary