

**NORTH FAYETTE TOWNSHIP
INFORMATION & GENERAL AFFAIRS MEETING
MUNICIPAL BUILDING
MARCH 14, 2023
7:00 P.M.**

The North Fayette Township Board of Supervisors met in regular session on Tuesday, March 14, 2023, at 7:00 P.M. with Chairman Jim Morosetti presiding. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti, Vice Chairman Bob Doddato, Treasurer Mark O'Donnell, Township Manager J.R. Mangan (absent), Assistant Township Manager Andrew Hartwell, Chief of Police Donald Cokus, Township Engineer Shawn Wingrove, Solicitor Michele Cromer, and Recording Secretary Debbie Midgley.

OTHERS PRESENT: Mike Wozniak – Assistant Director Community Development, Gary Hamilton – NFTVFD Chief, Rich Valent, and Colleen Morris.

ANNOUNCEMENT

Notice was given that the Board of Supervisors held an executive session immediately prior to this meeting to receive the advice of the solicitor regarding personnel matters.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

There were no comments from the floor regarding agenda items.

PUBLIC WORKS REPORT

Mr. Hartwell stated that Mr. Felton is out of the office, but he would be happy to try and answer any questions.

Mr. Doddato wanted to know if we were awarding bids next week.

Mr. Hartwell said there are bids on the agenda tonight for the guiderail and stormwater projects.

Mr. Doddato wanted to know about the bids for the road paving program.

Shawn Wingrove stated they will be opened on March 31st so they will be awarded at the first meeting in April.

ROADMASTER'S REPORT

DISTRICT #1 MARK O'DONNELL

- Cold Patched: All roads as needed
- Bermed: Finks Run Road, Margarett Street, McWreath Road, and Champion Street
- Sewer jetted cross pipe on McWreath Road
- Ice treatment on all roads as needed
- Storm clean up on all roads as needed
- Assisted with work in Districts 2 and 3

DISTRICT #2 JIM MOROSETTI

- Cold Patched: All roads as needed
- Cracked Sealed: Gamble Road, Azalea Drive, and Holly Hill Drive
- Swept: Stonesipher Road, Montour Church Road, Davis Lane, Usenick Lane, Tucker Lane, Summit Park Drive, Chauvet Drive, Castel Drive, Scott Road, Old Lincoln Highway West, Dixie Drive, and Butler Street
- Slide Repair Work: Pinkerton Run Road
- Cleaned debris out of inlet pipe on Mahoney Road
- Ice treatment on all roads as needed
- Storm clean up as needed
- Assisted with work in Districts 1 and 3

DISTRICT #3 BOB DODDATO

- Cold Patched: All roads as needed
- Bermed: Kelso Road
- Cracked Sealed: Market Place Drive, West Steuben Street, West Allegheny Road, and Kelso Road
- Slide Repair Work: Gene Mine Road
- Ice treatment on all roads as needed
- Storm clean up on all roads as needed

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE ROADMASTER'S REPORT.**

FISCAL AND ADMINISTRATIVE SERVICES REPORT

Mr. Hartwell stated that we will be going live with Edmonds in August. We have recently experienced some issues with our server and Safe Choice.

ADP payroll is going much better every time we process it.

RECREATION REPORT

Ms. Hildebrand was not present for the meeting, but she did submit her written report prior to the meeting.

DEPARTMENT OF COMMUNITY DEVELOPMENT

Mike Wozniak stated that by the end of this week you will probably see some machinery across the street on Donaldson. They are looking to get started on the Standee project by the end of March.

Mr. Wozniak stated that regarding the SNPJ project, Mr. Saville has spoken with them.

Mike Wozniak presented the Department of Community Development report for the month of February 2023.

There were (5) Residential Decks, (4) Residential Deck Roofs, (1) Residential Deck and Roof, (1) Residential Swimming Pool or Hot Tub, (1) Residential Sunroom or Patio, (1) Commercial Renovation/Build-Out, (1) Commercial Business Occupancy, (5) Commercial Fire Systems, (1) Zoning - Signs, (3) Zoning - Fence, (1) Zoning - Communication Antennas, (2) Zoning - (Acc. Bldg. less than 1,000 sq'), (1) Zoning - (Deck less than 30" above grade), (27) Total Permits Issued, (9) Occupancy Permits Issued, (3) Fire Prevention Permits Issued, (46) Total Building Inspections Performed, (3) Total Fire Inspections Performed, (3) Fire Drills Witnessed.

Total Construction Value	\$ 705,889.34
Building Permit Fees Collected	\$ 3,800.00
State UCC Fee	\$ 85.50
Technology Fee	\$ 135.00
Zoning Permit Fees Collected	\$ 1,156.00
Fire Permit Fees Collected	\$ 1,900.00
Occupancy Fees Collected	\$ 450.00
Fire Prevention Inspection Fees Collected	\$ 250.00
Total Fees Collected	\$ 7,776.50

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE DEPARTMENT OF COMMUNITY DEVELOPMENT REPORT.**

POLICE AND EMS REPORT

Chief Cokus presented the February 2023 Police Report.

The police responded to 1,869 calls for service during the month of February. There were (15) Arrests, (1) DUI Arrest, (26) Traffic Citations, and (2) Non-Traffic Citations.

There were (22) Part I Crimes: (4) Assault, and (18) Larceny.

There were (20) Part II Crimes: (5) Fraud, (1) Stolen Property, (2) Vandalism, (2) Drugs, (2) DUI, (1) Drunkenness, (4) Disorderly, and (3) All Other.

Northwest EMS reported a total of 124 Emergency and Non-Emergency 911 Responses. There were 122 emergency calls with an average response time of 7 minutes and 30 seconds. Total highest priority was 68 calls with an average response time of 6 minutes and 48 seconds.

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE POLICE AD EMS REPORTS AS READ.**

FIRE REPORT

Chief Hamilton presented the Fire Report for February 2023.

Total activity for the North Fayette Volunteer Fire Department (26) calls. Total calls for 2023 in North Fayette Township (56).

Chief Hamilton wanted to give an update on the aerial ladder. He said the parts have been received, but they do have to wait for nicer weather before they can get it fixed. The ladder has to be fully stretched out once repaired. Once it is repaired it will be gone about a week.

Chief Hamilton wanted to acknowledge the work of his department and the mutual aid departments of Oakdale, Imperial, and Midway at the most recent fire that they had in Redwood Estates. Chief Hamilton said that he was not there, but his assistant chief said everyone worked very well together and there were no issues.

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE FIRE DEPARTMENT REPORT AS READ.**

ASSISTANT TOWNSHIP MANAGER

Mr. Hartwell stated that he and Mr. Mangan would also like to recognize all of the firefighters who responded to that call.

Mr. Hartwell also wanted to recognize Paul Federico, Shaun Leslie, and Jimmy Hrapczak on all of their hard work remodeling the meeting room. This was the first phase of the project.

Everything that was done except the carpet and some of the electrical work was done by them. The next phase will be carpet in customer service, the reception area and the hallway all the way to the tax collector's office. Mr. Hartwell stated that we received a very good price and are under budget for this project.

Mr. Morosetti wanted to know since we are under budget, if it would pay to do the carpet in the offices now.

Mr. Hartwell said that we could talk about it. The offices do need a lot more work than the hallway and the lobby in terms of painting.

Mr. Hartwell also wanted to recognize Cory Russi. He obtained his Property Maintenance and Housing Inspector Certification from the International Code Council. Cory is the second member of our staff to receive that certification. Mike Saville received his last year.

Mr. Hartwell wanted to give a quick update on Hankey Farms Park. Working with Shawn and his staff. They are putting together a site plan they plan on taking to the Planning Commission for land development approval in April. On the agenda this evening, there will be an option for you to consider for playground equipment. It will be awhile before the playground is going to be available to be delivered. The site where the playground is going will need to be graded. Public Works will be doing that in house. HOP has been applied for and is still under review by PennDOT. The pavilion will also need some work. Public Works will be able to do some of the work, but we will have to bring someone in to do the electrical work.

Mr. Morosetti wanted to know if the pavilion will be under the control of the Parks and Rec department like the others.

Mr. Hartwell stated that in the beginning people will just be able to go and use it. Once it is fixed then the Recreation Department will handle it.

SUPERVISOR DODDATO

Mr. Doddato wanted to thank everyone for their hard work. He said it is nice to see the Hankey Farms project coming along.

SUPERVISOR MOROSETTI

Mr. Morosetti didn't have any comments.

SUPERVISOR O'DONNELL

Mr. O'Donnell appreciates everyone hard work on the remodel of the meeting room.

PAYROLL AND INVOICES

- A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO AND CARRIED TO APPROVE THE PAYMENT OF PAYROLL AND INVOICES AS LISTED.

APPROVAL OF MEETING MINUTES

- A MOTION WAS MADE BY MOROSETTI, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE THE MEETING MINUTES FROM THE FEBRUARY 28, 2023, BOARD OF SUPERVISORS MEETING.

OLD OR UNFINISHED BUSINESS

There was no old or unfinished business.

NEW BUSINESS

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ADOPT RESOLUTION NO. 20-23, A RESOLUTION AUTHORIZING THE ASSISTANT MANAGER TO EXECUTE A REIMBURSEMENT AGREEMENT AND OTHER DOCUMENTS WITH PENNDOT REGARDING THE SUMMIT PARK DRIVE COMPLETE STREETS IMPROVEMENT PROJECT.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADOPT RESOLUTION NO.21-23, A RESOLUTION APPROVING AN MOU WITH THE WASD FOR SHARING THE COSTS ASSOCIATED WITH THE TAX COLLECTOR'S SURETY BOND AND RECOGNIZING THOMAS FALCIONI AS THE DULY ELECTED TAX COLLECTION OF THE TOWNSHIP.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO APPROVE THE PROMOTION OF MICHAEL WOZNIAK TO THE POSITION OF ASSISTANT DIRECTOR, COMMUNITY DEVELOPMENT, EFFECTIVE RETROACTIVELY ON FEBRUARY 27, 2023.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AUTHORIZE THE PUBLICATION OF A LEGAL ADVERTISEMENT TO PROVIDE PUBLIC NOTICE THAT THE BOARD OF SUPERVISORS SHALL HOLD A PUBLIC HEARING ON MARCH 28, 2023, AT 6:45 P.M. TO RECEIVE PUBLIC COMMENT ON THE BULLDOG TREE CARE CONDITIONAL USE APPLICATION.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AUTHORIZE THE PURCHASE OF PLAYGROUND EQUIPMENT (OPTION NO. 1), IN THE AMOUNT OF \$139,355.45 FROM PLAY AND PARK STRUCTURES THROUGH THE COSTARS CONTRACT FOR THE HANKEY FARMS PLAYGROUND PROJECT.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO AWARD CONTRACT NO. 23-SW1 - 2023 STORMWATER IMPROVEMENTS TO ALL PHASE II SITE CONTRACTING, LLC, FOR THE BASE BID, IN THE AMOUNT OF \$73,680.00, AS RECOMMENDED IN THE TOWNSHIP ENGINEER'S BID REPORT.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AWARD CONTRACT NO. 23-R02 - 2023 ROADSIDE IMPROVEMENTS TO GREEN ACRES CONTRACTING COMPANY, INC., FOR BOTHE THE BASE BID, IN THE AMOUNT OF \$76,400.00, AND ADD ALTERNATE

NO. 1, IN THE AMOUNT OF \$35,150.00, AS RECOMMENDED IN THE TOWNSHIP ENGINEER'S BID REPORT.

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO INCREASE THE AMOUNT OF THE PERFORMANCE BOND FOR THE IMPERIAL BUSINESS PARK - LOT 12 PROJECT FROM \$576,368.65 TO \$6344,005.52, WHICH REFLECTS THE 10% INCREASE IN BOND AMOUNT RECOMMENDED BY THE TOWNSHIP ENGINEER.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO DENY BOND REDUCTION NO. 3, A REQUEST TO RELEASE, IN FULL, THE PERFORMANCE BOND FOR THE CHICK-FIL-A PROJECT IN THE AMOUNT OF \$2,200.00.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE BOND REDUCTION NO 13, A REQUEST TO REDUCE THE PERFORMANCE BOND FOR THE NFBP PHASE 1 - COMMON IMPROVEMENTS PROJECT FROM \$1,256,547.25 TO \$748,787.93.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE BOND REDUCTION NO. 6, A REQUEST TO RELEASE, IN FULL, THE PERFORMANCE BOND FOR THE BRIGHT OAKS PRD - PHASE 1 PROJECT IN THE AMOUNT OF \$6,600.00.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE BOND REDUCTION NO. 4, A REQUEST TO RELEASE, IN FULL, THE PERFORMANCE BOND FOR THE BRIGHT OAKS PRD - PHASE 2 PROJECT IN THE AMOUNT OF \$6,600.00.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE BOND REDUCTION NO. 4, A REQUEST TO RELEASE, IN FULL, THE PERFORMANCE BOND FOR THE BRIGHT OAKS PRD - PHASE 3 PROJECT IN THE AMOUNT OF \$95,199.10.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AMEND THE AGENDA.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO RATIFY AN INCREASE IN THE PAY RATE FOR CORY RUSSI TO \$17.50 PER HOUR, EFFECTIVE DURING THE CURRENT PAY PERIOD, SET FORTH IN THE OFFER OF EMPLOYMENT DATED MARCH 30, 2022.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE THE ADVERTISEMENT OF THE PART-TIME FIRE INSPECTOR POSITIONS WITHIN THE DEPARTMENT OF PUBLIC SAFETY AND TO AUTHORIZE THE TOWNSHIP MANAGER TO SOLICIT APPLICATIONS AND CONDUCT INTERVIEWS.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURNMENT

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ADJOURN THE MEETING TO EXECUTIVE SESSION AT 7:53 P.M.
- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADJOURN EXECUTIVE SESSION AT 9:50 P.M.

Respectfully submitted,

Marlyn Jordan
Township Secretary