

**NORTH FAYETTE TOWNSHIP
INFORMATION & GENERAL AFFAIRS MEETING
MUNICIPAL BUILDING
JANUARY 10, 2023
7:15 P.M.**

The North Fayette Township Board of Supervisors met in regular session on Tuesday, January 10, 2023, at 7:00 P.M. with Chairman Jim Morosetti presiding. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti, Vice Chairman Bob Doddato, Treasurer Mark O'Donnell, Township Manager J.R. Mangan, Assistant Township Manager Andrew Hartwell, Chief of Police Donald Cokus, Solicitor Michele Cromer, and Township Secretary Marlyn Jordan.

OTHERS PRESENT: Patrick Felton – Public Works Director, Darlene Hildebrand – Recreation Director, Gary Hamilton – NFTVFD Chief, Shawn Wingrove – Township Engineer, Rich Conti, Kelli Heberle, Maura Heberle, Bob Heberle, Alexis Heberle, Vivian Allison, Colleen Morris, and John Walls

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

There were no comments from the floor regarding agenda items.

PRESENTATIONS

Police Commissioner Morosetti swore in 4 new full-time police officers.

Chief Cokus presented Mr. Morosetti with an award for all his years as the Police Commissioner.

PUBLIC WORKS REPORT

Mr. Felton submitted his written report.

Mr. Felton wanted to thank Lieutenant Hamm for his help during the winter storm.

ROADMASTER'S REPORT

DISTRICT #1 MARK O'DONNELL

- Cold patching on: Finks Run Road, Stewart Road, McWreath Road, Sturgeon Street, and Linden Lane
- Cut trees on: Stewart Road, McWreath Road, Finks Run Road, and Noblestown Road
- Snow removal on all roads as needed
- Assisted with work in Districts 2 and 3

DISTRICT #2 JIM MOROSETTI

- Cold patching on: Summit Park Drive, Park Lane, Gamble Road, and Pinkerton Run Road
- Cut trees on: Kelso Road, Hawthorne Drive, Mahoney Road, and Farmcrest Drive
- Snow removal on all roads as needed
- Assisted with work in Districts 1 and 3

DISTRICT #3 BOB DODDATO

- Cold patching on: Donaldson Road, Pattridge Lane, Kelso Road, and Georges Lane
- Cut trees on: West Allegheny Road and Steubenville Pike
- Snow removal on all roads as needed
- Assisted with work in Districts 1 and 2

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE ROADMASTER'S REPORT.**

FISCAL AND ADMINISTRATIVE SERVICES REPORT

Mr. Hartwell stated that we wrapped up our first payroll with ADP.

We will be kicking off the project with Edmonds. Al Dean will be working with Edmonds to take care of some IT related issues to get us set up to make the conversion.

The budget has been entered into Safe Choice and Mr. Hartwell stated that he will begin sending out the reports.

Mr. Morosetti wanted to know when we would be finished with Safe Choice.

Mr. Hartwell stated that it won't be till the beginning of next year. There is a lot to clean up in Safe Choice.

RECREATION REPORT

Ms. Hildebrand submitted her written report and wanted to give a few updates.

The next senior lunch is tomorrow.

They held in-house pre-school registration yesterday. There are only 2 spots left in the 2-year-old program. There are quite a few 3 and 4-year-olds that will be starting early or repeating. Registration hasn't opened to the public yet and it looks like the classes will be full.

Ms. Hildebrand wanted to give the dates for the events for the year. The Easter Egg Hunt will be on April 1st, Community Days is August 5th, Car Cruise is August 6th, Fall Festival is October 21st, and the Christmas Tree Lighting is December 1st.

DEPARTMENT OF COMMUNITY DEVELOPMENT

Mr. Hartwell wanted to remind the board that on January 24th at 6:30 there will be a Public Hearing for the West Allegheny School District Expansion. At 6:45 there will be a second Public Hearing for the Oakdale Properties Rezoning.

Mr. Hartwell stated that Mike Saville is currently working on a year-end comparison. Building permits are down this year, but they anticipate that to change this year.

Mike Saville and Mike Wozniak are working on a zoning amendment.

The school property will be posted tomorrow for the conditional use hearing.

Mr. Hartwell requested a brief executive session after the meeting.

Mr. Hartwell presented the December 2022 Building and Zoning Report

There was (1) Residential Renovation, (1) Residential Deck, (1) Residential Deck Roof, (1) Residential Sunroom or Patio, (4) Residential Solar Panels, (1) Commercial Addition, (2) Commercial Renovation/Build-Out, (1) Commercial Business Occupancy, (2) Commercial Fire Systems, (2) Signs, (1) Fence, (2) Zoning (Acc. bldg less than 1,000 sq'), (19) Total Permits Issued, (16) Occupancy Permits Issued, (9) Fire Prevention Permits Issued, (79) Total Building Inspections Performed, and (11) Total Fire Inspections Performed.

Total Construction Value	\$ 2,241,091.00
Building Permit Fees Collected	\$ 7,237.95
State UCC Fee	\$ 54.00
Re-Review/Revision Fee	\$ 100.00
Technology Fee	\$ 90.00
Zoning Permit Fees Collected	\$ 1,324.80
Fire Permit Fees Collected	\$ 1,000.00
Occupancy Fees Collected	\$ 900.00
Fire Prevention Inspection Fees Collected	\$ <u>200.00</u>
Total Fees Collected	\$ 10,906.75

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE DEPARTMENT OF COMMUNITY DEVELOPMENT REPORT.**

POLICE AND EMS REPORT

Chief Cokus presented the December 2022 Police and EMS Reports.

The police responded to 1,759 calls for service during the month of December 2022. There were (25) Arrests, and (9) Traffic Citations.

There were (25) Part I Crimes: (3) Assault, and (22) Larceny.

There were (20) Part II Crimes: (2) Fraud, (1) Stolen Property, (2) Vandalism, (1) Drugs, (1) Family Offenses, (1) Liquor, (1) Drunkenness, (7) Disorderly, (4) All Other.

Northwest EMS reported a total of 141 Emergency and Non-Emergency 911 Responses. There were 133 emergency calls with an average response time of 8 minutes and 13 seconds. Total highest priority was 76 calls with an average response time of 7 minutes and 08 seconds.

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE POLICE AND EMS REPORTS AS READ.**

FIRE REPORT

Chief Hamilton presented the Fire Report for December 2022.

Total activity for the North Fayette Volunteer Fire Department (61) calls. Total calls for 2022 (503).

Mr. Doddato wanted to know how things are going with the additional inspectors.

Chief Hamilton stated that it hasn't gone anywhere.

Chief Cokus stated that some time needs to be spent on deciding if these employees are going to be public safety employees or not. Once that is decided then they can move forward.

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE FIRE REPORT.**

ASSISTANT TOWNSHIP MANAGER

Mr. Hartwell stated that the Board of Auditors met last week, and they approved the Roadmaster's salary for 2023. They also reviewed the audit.

Mr. Morosetti wanted to know how everything is coming along with ADP.

Mr. Hartwell said that it is all coming together. There were a few issues with the first payroll, but they were taken care of.

Mr. Hartwell said that his department met to discuss the W2's and they are working on them. They will be printed out of Safe Choice and distributed.

TOWNSHIP MANAGER

Mr. Mangan stated that he received an invitation from Parkway. There is a solar panel company based out of Findlay Township that wants to donate solar panels to place at Parkway. They will be doing a presentation on January 18th at 9:00 and would like a representative from North Fayette Township there. Mr. Mangan stated that he will send out a reminder if anyone is interested.

SUPERVISOR DODDATO

Mr. Doddato wanted to know if any of our neighboring municipalities have a paver that we could have an intergovernmental agreement with and rent it from them.

Mr. Felton stated that we do have an intergovernmental agreement with Mt. Pleasant. We have borrowed their paver when ours was broke.

Mr. Doddato stated that he met with Maher Duessel and they are going to have to increase our fees for the accounting services.

Mr. Doddato wanted to know if it would be possible to get all employees email accounts.

Mr. Hartwell said that Microsoft does have an option now for just an email address for an inbox.

SUPERVISOR MOROSETTI

Mr. Morosetti wanted to thank everyone for all their hard work over the past few years. He truly appreciates it. Mr. Morosetti also thanked Chief Cokus for his award.

PAYROLL & INVOICES

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO APPROVE THE PAYMENT OF PAYROLL AND INVOICES AS LISTED.**

MEETING MINUTES

- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO APPROVE THE MINUTES FROM THE DECEMBER 13, 2022, COMBINED MEETING AND THE JANUARY 3, 2023, REORGANIZATION MEETING.

OLD OR UNFINISHED BUSINESS

There was no old or unfinished business.

NEW BUSINESS

- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO HIRE ROBERT HEBERLE AS A FULL-TIME POLICE OFFICER CONTINGENT UPON THE SUCCESSFUL COMPLETION OF A PHYSICAL, PSYCHOLOGICAL AND BACKGROUND CHECK AT A TRAINING RATE OF \$36.33 EFFECTIVE JANUARY 10, 2023.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO PROMOTE CHRIS ALLISON, RICHARD CONTI, AND CAMERON SMITH TO FULL-TIME POLICE OFFICERS AT A RATE OF \$38.25 PER HOUR EFFECTIVE JANUARY 10, 2023.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY MOROSETTI TO TABLE THE APPOINTMENT OF KAY DODDATO TO THE LIBRARY BOARD FOR A 4-YEAR TERM.

Roll Call:	Bob Doddato	Abstain
	Jim Morosetti	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO APPOINT JULIANA DEVERE TO THE LIBRARY BOARD FOR A 1-YEAR TERM.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO APPROVE BOND REDUCTION NO. 11, A REQUEST TO REDUCE

THE PERFORMANCE BOND FOR THE PRINCETON PLACE - PHASE 1 PROJECT FROM \$257,056.16 TO \$102,841.56.

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO APPROVE BOND REDUCTION NO. 3, A REQUEST TO REDUCE THE PERFORMANCE BOND FOR THE PRINCETON PLACE - PHASE II PROJECT FROM \$127,451.66 TO \$43,308.93.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO RATIFY THE ACTION OF THE ASSISTANT TOWNSHIP MANAGER TO APPROVE PARTIAL PAYMENT NO. 6 FROM YOUNGBLOOD PAVING, INC. FOR THE 2021 ROADWAY IMPROVEMENT PROGRAM PROJECT IN THE AMOUNT REQUESTED OF \$12,220.41.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO RATIFY THE ACTION OF THE ASSISTANT TOWNSHIP MANAGER TO APPROVE PARTIAL PAYMENT NO. 1 FROM YOUNGBLOOD PAVING, INC. FOR THE 2022 ROADWAY IMPROVEMENT PROGRAM IN THE AMOUNT REQUESTED OF \$563,250.93.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO RATIFY THE ACTION OF THE ASSISTANT TOWNSHIP MANAGER TO APPROVE PARTIAL PAYMENT NO. 2 FROM YOUNGBLOOD PAVING, INC. FOR THE 2022 ROADWAY IMPROVEMENT PROGRAM PROJECT IN THE AMOUNT REQUESTED OF \$120,676.75.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO ADOPT RESOLUTION NO. 08-23, A RESOLUTION APPROVING THE TRANSFER OF A LIQUOR LICENSE INTO THE TOWNSHIP FOR USE BY BHC OAKDALE, LLC, AT 8042-8052 STEUBENVILLE PIKE.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**

- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO AMEND THE AGENDA.

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**

- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO AUTHORIZE THE TOWNSHIP MANAGER TO ENTER INTO AN AGREEMENT WITH THE WEBB LAW FIRM TO SERVE AS SPECIAL COUNSEL TO THE TOWNSHIP.

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURNMENT

- A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO ADJOURN TO EXECUTIVE SESSION AT 8:42 P.M.
- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO ADJOURN EXECUTIVE SESSION AT 9:35 P.M.

Respectfully submitted,

Marlyn Jordan
Township Secretary