

**NORTH FAYETTE TOWNSHIP
WORKSHOP MEETING
June 9, 2015
6:00 PM**

The North Fayette Township Board of Supervisors and Administrative Staff met in regular session on Tuesday, June 9, 2015 at 6:00 p.m. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti; Vice Chairman J.R. Mangan; Treasurer Bob Doddato; Township Manager Robert Grimm; Chief of Police Mark O'Donnell; Public Works Director Patrick Felton; Community Development Director Laura Ludwig; Director of Fiscal and Administrative Services David Lodovico; Recreation Director Darlene Hildebrand; Director of Support Operations Ray Yerkey; Township Engineer Kevin Brett; Township Secretary Cindy Turner; Township Engineer Shawn Wingrove

ENGINEER'S REPORT – Kevin Brett

Kevin Brett presented the following report:

1. **2014 Roadway Improvement Project** – Youngblood completed paving work at the municipal complex site in May 2015. Remaining work at the Community Center will tentatively begin the week of October 1, 2015.
2. **2014-2028 Long Range Plan for Roadway Maintenance Program** – No change this month.
3. **Municipal Separate Storm Sewer System (MS4)** – The Township's DEP audit was held on May 20 and May 21, 2015. Updates to the MCM's have started.

PennDOT Bridge Reports – New reports are due summer of 2015.

4. **July and August 2012 Flooding Concerns**
 - a. **Virginia Drive/Intersection:** No change this month.
 - b. **Stormwater Detention Facility Maintenance** – LSSE has completed field reviews and is preparing notification letters for facilities in need of maintenance.
5. **Community Center, Public Works/Municipal Building**
 - a. Contract No. 14-PW1 Equipment Storage Facility General Construction Contract (CB Structures) -- The Contract is complete. Project close-out to be completed in June 2015.
 - b. Contract No. 14-PW3 Equipment Storage Facility HVAC Contract (JB Mechanical): The Contract is complete. The Contractor has submitted their final pay request.
 - c. Contract No. 14-PW5 – Garage Addition General Construction (CB Structures): This Contract is complete. Project close-out to be completed in June 2015.
 - d. Contract No. 14-PW6 – Garage Addition Electrical (A-1 Electrical): Only the contract work for wiring in the existing building remains to be complete. This work to be completed after the Public Works Storage Building is opened.

- e. Contract No. 14-PW7 – Garage Addition HVAC (McRandal Co.) This Contract is complete. Project close-out to be completed in June 2015.
- f. Contract No. 14-PW8 Garage Addition Plumbing and Fire Suppression (McRandal Co.) -- Contract work 95% complete. Only minor items remain for completion in the existing building.
- g. Contract No. 14-PK1 Community Center Lighting (Independent Mechanical, Inc.) – No change this month.
- h. Community Center Landscaping Materials: To be bid July 2015 for August award. Planting is scheduled for October and November 2015. No change this month.

Active Developments

- 1. **Fayette Farms** – The Pre Construction Meeting for Phase 5 construction was held on May 27, 2015, Construction is anticipated to begin in June 2015.
- 2. **Seabright** – No change this month.
- 3. **Pointe West** – Construction of storm and sanitary sewers for Phase 14 began in May 2015.
- 4. **Bright Oaks Phase 1** – No change this month.
- 5. **West Peripheral Hotels** – No change this month.

Subdivisions and Land Developments

- 1. Elmer Morra, Subdivision Ordinance Review: LSSE issued a review letter dated May 8, 2015.
- 2. 7321 Noblestown Road, Floodplain Ordinance Review: LSSE issued a review letter dated May 11, 2015.
- 3. Steubenville Senior Residential Development, Land Development Review: LSSE issued a review letter dated May 12, 2015.
- 4. Freshwater Way Proposed Paving, Stormwater Management Review: LSSE issued a review letter dated May 15, 2015
- 5. Pointe West Stormwater Ponds, Subdivision Review: LSSE issued a review letter dated May 18, 2015.
- 6. Argenta Plan No. 3, Subdivision Review: LSSE issued a review letter dated May 18, 2015.
- 7. O’Leary Plan of Lots Subdivision Review: LSSE issued a review letter dated June 3, 2015.
- 8. Pointe West Plan Phase No. 12B Subdivision Plan: LSSE issued a review letter dated June 3, 2015.
- 9. Bright Oaks Phase No. 3 Final Development: LSSE issued a review letter dated June 3, 2015.
- 10. Tonidale Plan of Lots Subdivision: LSSE issued a review letter dated June 1, 2015.

Bonds

- 1. Fayette Farms, Project Bonding Summary: LSSE issued a letter dated May 19, 2015 recommending the Township set the bond amount at \$883,308.88.

Grading Permit Applications

1. None

Sanitary Sewers

1. LSSE working on Engineering Services relating to the ACO. No change this month.
2. Old Steubenville Pike / Logan Road Sanitary Sewer Line Extension: No change this month.
3. Sturgeon Street Sewer Extension: Sewers are installed and have been tested. LSSE and Township Solicitor working to finalize dedication of the sanitary sewer extension.
4. Gamble Road Sewer Extension: LSSE and Township Solicitor working to finalize dedication of the sanitary sewer extension.
5. 2014 Sanitary Sewer Extensions: No change this month.
6. Sanitary Manhole Rehabilitation: No change this month.

Road Occupancy Permit Applications

1. None

Drainage Complaints

1. None

Miscellaneous

1. Argenta Property Subdivision – No change this month.
2. Short Street Bridge Removal – LSSE submitted the Chapter 105 General Permit No. 11 Application to PaDEP on May 27, 2015.

Bob Doddato asked if we had heard back from the Complete Streets Grant. Mr. Grimm reported that we had been turned down for the bike trail project. Laura Ludwig suggested that we could resubmit next year with a similar, but improved application including a traffic study.

PUBLIC WORKS DIRECTOR – Patrick Felton

Pat Felton stated that had nothing new to report this month. He stated that both Kubota's have been received and are being used. The backhoe for demonstration purposes has arrived and will be used this week. Mr. Morosetti asked if anything had been decided regarding the intersection at Quinn Drive. Pat Felton stated that samples were taken and Shawn Wingrove stated that they are working to put together an estimate for the worst areas.

DIRECTOR OF SUPPORT OPERATIONS – Ray Yerkey

Ray Yerkey stated that he had nothing new to report. He gave a brief update on the Community Center. They are currently putting up studs and the waterline has been dug out and put in. Mr.

Yerkey provided pictures of the construction at the Center. If all goes according to schedule, the steel work should be done by the end of July.

DIRECTOR OF FISCAL AND ADMINISTRATIVE SERVICES – Dave Lodovico

Dave Lodovico stated that credit cards have begun to be used online. PSN credit card services have been running smoothly for online payments. Soon the ability to go in to their own accounts online and make payments directly will be available to residents. Dave Lodovico met with Jeff Kent of Maherdiesel, a township resident. They discussed how auditor services can help the township. Dave would like to set up a meeting for Bob Grimm, Bob Doddato and himself to speak with Mr. Kent.

RECREATION DIRECTOR – Darlene Hildebrand

Darlene Hildebrand stated that summer camp starts this Friday and that there are 140 campers registered at the moment. This number is up from last year. The PALS car cruise is set for July 12.

Mr. Morosetti asked about the status of the Hankey Farms pool. Darlene stated that the pool is still leaking, even after the repairs have been completed. Mr. Grimm stated that since the pool is 55 years old, we will continue to have problems with it. Darlene stated that she is looking into a liner for the pool. Other repairs may not be possible because of the age of the pool. Mr. Felton stated that we also will run into problems since we must meet MS4 guidelines. Mr. Grimm stated that renovation of the pool would cost between 1,000,000 and 1,500,000 dollars. A new pool would cost more than \$4,000,000. Mr. Grimm asked that Darlene get figures on how much water we are losing with the leak as well as figures on the number of memberships that have been purchased. Mr. Morosetti stated that the solar cover needs to be placed on the pool every night.

COMMUNITY DEVELOPMENT -- Laura Ludwig

Easement Encroachment Request:

1194 McKee Road – Andy Wischmann

Mr. Wischmann proposes to construct an approximate 21 foot above-ground pool that will be located about a foot from the sanitary sewer line and within the easement for it. He is also proposing to build a deck attached to the pool and over the sanitary sewer line and easement. He is willing to sign and record an easement encroachment agreement.

Laura spoke to Bob Derosky about this and he is familiar with the property and the location of the line and reviewed the plans and he is fine with it so long as Mr. Wischmann understands the pool and/or deck may need to be removed for maintenance and/or repairs.

Mr. Wischmann's letter does state the following: "If I had to remove the pool or deck if there was a problem with the sewage line, I would remove all for you to fix the line."

The Board agreed to approve Mr. Wischmann's request as long as he signs the standard agreement.

Special Event Permits:

Montour Valley VFW – applied for a permit to sell PA Legal Fireworks in the former Bruster's Parking Lot as an Annual Fundraiser for Veterans. The tent would be up from June 28th through

July 5th for a total of 8 days. They are opting to have it at Bruster's Parking Lot as it is easier to pull into and out of that space than their location across the street.
The Board agreed to approve the VFW's request to hold this fundraiser.

Tilted Kilt – Saturday, June 20th from 12pm-2pm – Heroes Supporting Heroes is having its 2nd Annual Benefit Ride that begins at the Airport and ends at Tilted Kilt. They are expecting 50-60 riders coming to the location to enjoy live music, food, and games. Senator Matt Smith is scheduled to speak at the event.

Chief O'Donnell requested that the bikers not wear colors and that they inform the police when they will arrive in the area so that they can direct traffic.

The Board agreed to approve the request.

Other Updates and/or Announcements:

Fayette Farms:

Leon Chiri is getting ready to start work on Phase 5, which will connect the homes on Springhill Drive to Saddle Ridge Drive and consists of 25 lots.

He also handed in a revised Master Plan that has some of his ideas on it for the remainder of Fayette Farms. The original Master Plan approved a total of 7 phases, with Phases 6 and 7 on the opposite side of Donaldson Road. This one has a total of 11 phases and adds some additional phases behind Phase 5 which was never proposed in the past.

Mr. Chiri was advised that he would need to apply for a revision to the tentative PRD to get the changes approved and that a public hearing would have to be held.

Mr. Chiri has also asked informally if the Township would be willing to release his \$100,000 letter of credit that he has for the maintenance and repair of Donaldson Road. In addition to this long-standing LOC, he also bonds \$1,000 per lot in each phase to go towards Donaldson Road maintenance and repairs. The township does not issue any building permits until a \$1,000 fee is paid (not in bond but still a paid fee at time of issuance of building permit). In Mr. Chiri's eyes, he sees it as sort of triple security and would like to continue to bond this on a phase by phase basis.

The Board agreed to release Mr. Chiri from the \$1,000 per lot fee.

PATRICK CONNERS -- CD Intern:

Patrick Connors gave a summary of his research, analysis, and inventory of existing welcome signage in the Township. His report included photos and conditions of each sign. Patrick also provided photos and pricing on signage that other communities have. In addition, Patrick presented information on placing banners on light poles throughout North Fayette to help with Township identification. Patrick will continue to work on this and provide further information.

POLICE REPORT – Mark O'Donnell

Chief Mark O'Donnell reported that he has had police details check for garbage trucks that are spilling over on Route 22. Several citations have been written and fines issued. Mark also reported that Nevo has helped the City of Pittsburgh Police with several drug roundups. Mark reported that Mahoney Road cameras are up and running.

Mark thanked the North Fayette, Sturgeon and Imperial Volunteer Fire Departments for their help in searching for a missing person in North Fayette. Chief O'Donnell also thanked LaMar Advertising for their generosity in helping to purchase banners that are going to be placed around the Township to promote safety.

TOWNSHIP MANAGER – Robert Grimm

Bob Grimm reported on the following:

The software that operates the Township website is not interacting with the credit card software that the Township uses, allowing users to reserve a spot or order a bulk tag without payment. An effort was made with both vendors to correct the problem but no “fix” was found that would work the way it should. Open Arc, the website provider recommended that the Township use PayPal as it works well with the website software and would allow our system to work as envisioned. The downside is that PayPal charges the vendor (us) the convenience fee - not the customer. Therefore, a two tiered fee structure was developed that would add the convenience fee to the regular fee to create an on-line fee which would be separate from the over the counter fee. In this way, there is no cost to the Township or other customers. The customer is paying for the convenience of an on-line transaction. We recommend moving flat fee transactions such as pavilion reservations, bulk tags and parking tickets to PayPal and keeping the real estate tax and environmental services fees with PSN, who will charge the customer the convenience fees. The PayPal fee is slightly higher than PSN but we have no other choice if we want to offer on-line transactions. We will have a motion at our regular meeting to adopt the new fee system.

Mr. Grimm asked the Board if there was a need to adjust the meeting schedules for July because of vacation or other schedules, as we did last year. The Board members commented that they did not think that would be necessary.

Last month Bob handed out a building plan that he and the staff had worked on for the Board to look over and offer comments on. Bob asked the Board to put together any thoughts or comments they had on the plan. The plans were put together to limited the amount of renovation that would be needed in existing office areas as much as possible and focus on moving departments around to improve traffic flow.

A comment was made during the DEP Mock MS4 Review last month that there is a need for an agreement with the Conservation District to outline what they would do in our community and what we would do. Bob handed out a few examples that ACCD has provided depending upon how involved the Township wants them to be. Bob will meet with Laura, Pat, Kevin and either Tom or Vince to review and prepare a recommendation for the Board.

Bob handed out recommendations to the Board regarding MS4 staffing as was discussed last month.

Bob also handed out on Community Center Funding for the Board's review.

SUPERVISOR COMMENTS – Robert Doddato

Mr. Doddato commented that he and Bob Grimm had attended the Airport Area Chamber of Commerce Government Affairs Committee reception with the municipalities on October 20, 2015. He asked that the staff keep their ears open for any issues coming from businesses or anyone with issues regarding the Township.

SUPERVISOR COMMENTS – J R Mangan

Mr. Mangan commented that he had gotten a complaint about speeding on Logan Road. Chief O'Donnell commented that he could get the radar trailer on that road as soon as possible. Mr. Mangan also mentioned that at the unveiling of the new Bookmobile, he had gotten a tour of the new heavy rescue vehicle. He was very impressed with how efficient the vehicle is and how much equipment it has.

SUPERVISOR COMMENTS – Jim Morosetti

Mr. Morosetti commented that he would like to thank the police department for their quick response over the Memorial Day weekend.

OLD OR UNFINISHED BUSINESS

There was no Old or Unfinished Business.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURN

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO ADJOURN THE MEETING AT 7:36 P.M.**

Respectfully submitted,

Cindy Turner
Township Secretary