

**NORTH FAYETTE TOWNSHIP
WORKSHOP MEETING
January 12, 2016
6:00 PM**

The North Fayette Township Board of Supervisors and Administrative Staff met in regular session on Tuesday, January 12 2016 at 6:00 p.m. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti; Vice Chairman J.R. Mangan; Treasurer Bob Doddato; Township Manager Robert Grimm; Public Works Supervisor Pat Felton; Community Development Director Laura Ludwig; Director of Fiscal and Administrative Services David Lodovico; Recreation Director Darlene Hildebrand; Director of Support Operations Ray Yerkey; Township Engineer Kevin Brett; Township Secretary Cindy Turner; Gary Hamilton – NFTVFD, Steven Spalt – Tower Homes, Laura Lawrence and R.T. Walker - CBRE.

ENGINEER'S REPORT – Kevin Brett

Kevin Brett presented the following report:

1. **2014 Roadway Improvement Project** –Final paving was completed the end of December 2015. The final walkthrough is scheduled for the week of January 11 2016 for project closeout this month.
2. **2016 Roadway Improvement Project** – LSSE met with Township Staff to review the scope of the 2016 Roadway Improvement Project.
3. **Municipal Separate Storm Sewer System (MS4)** – No change this month.
4. **PennDOT Bridge Reports** – No change this month.
5. **Community Center, Public Works/Municipal Building**
 - a. Contract No. 14-PK1 Community Center Lighting (Independent Mechanical, Inc.) – The remaining light poles were installed in December 2015. Wiring of lights remains to be completed in coordination with the building construction.
 - b. Community Center Landscaping Materials: Material Bid to be issued in early March 2016 for award at the end of March.
 - c. Municipal Complex Pipe Removal – No change this month.
 - d. Municipal Complex – The NPDES permit was issued by ACCD on December 1, 2015.
6. 844 Wall Street Demolition CD Year 41 – Bids were opened by Char-West COG on December 15, 2015. Deller Professional Services, Inc. is the low bidder. Char-West COG has indicated that CD funding will cover the entire bid amount of \$5,950.00.
7. Community Park ADA Trail CD Year 42 – No Change this month.
8. Pointe West Subdivision Plan – The GP-4 was issued by ACCD on November 4, 2015. LSSE completed a stakeout of the proposed pond areas. The Subdivision Plan to allow transfer of the property to the Township has been recorded.
9. Short Street Bridge Removal – No change this month.

Active Developments

1. **Fayette Farms** – No change
2. **Seabright** – LSSE currently preparing recommendations for improvements to each pond.
3. **Pointe West** – No change.

Subdivisions and Land Developments

1. Powell-Housley Subdivision Plan, Subdivision Review: LSSE issued a review letter dated December 11, 2015.

Bonds

1. 35 Summit Park Drive Parking Lot, Fee in Lieu of Construction of Sidewalk: LSSE issued a letter dated December 10, 2015 recommending the Township set the fee in the amount of \$58,000.00.
2. Imperial Business Park – Phase I, Bond Reduction Request No. 1: LSSE issued a letter dated January 5, 2016 recommending the Township release the bond amount in its entirety from \$550,051.00 to \$0.00.

Grading Permit Applications

1. None.

Sanitary Sewers

1. LSSE working on Engineering Services relating to the ACO. Current work includes: The Final Robinson Run Feasibility Study, as adopted by the Township at the July 9, 2013 Board of Supervisors Meeting, was submitted to the ACHD on July 19, 2013, with copies to the PaDEP and ALCOSAN. Order has been approved and signed by the Township. LSSE working with Township Staff on requirements and scheduling required elements.
2. Old Steubenville Pike / Logan Road Sanitary Sewer Line Extension: The HOP permit expired in September 2014. LSSE provided a draft letter to the Township to request a time extension. LSSE issued letters dated July 15, 2015 to ALCOSAN and MTMA for review and written approval of the service area revision to move the planning area boundary to the south to align with SR 22/30.
3. 2014 Sanitary Sewer Extensions: Permitting and design are ongoing. LSSE has completed the Wetland Delineation and prepared property exhibits for right-of-way acquisition. The Highway Occupancy Permit has been approved and NPDES Permit Application being submitted the week of January 11, 2016.

Road Occupancy Permit Applications

1. None

Miscellaneous

1. King Subdivision Plan – LSSE provided a draft subdivision plan for the Township’s review and comment.
2. Walden Woods Dam Annual Inspection – LSSE completed the annual inspection and transmitted the report to DEP on December 23, 2015.

PUBLIC WORKS – Pat Felton

Pat Felton reported that he has posted internally for the Parks and Rec Maintenance positions – one daylight and one afternoon. If there is no internal response by the 18th, then the openings will be available to the public. Jim Morosetti mentioned that he had received an email from a resident of Chelsea Drive thanking the road crew for taking care of their road.

DIRECTOR OF SUPPORT OPERATIONS – Ray Yerkey

Ray Yerkey presented an update on the construction at the Community Center.

DIRECTOR OF FISCAL AND ADMINISTRATIVE SERVICES – Dave Lodovico

Dave Lodovico reported that Maher Deussel has begun working on our 2015 audit.

RECREATION DIRECTOR – Darlene Hildebrand

Darlene Hildebrand reported that the senior lunch on Wednesday will be at NFVFD. PALS is currently working with an in-line hockey program. In February they will have football with WA football players. Music therapy lessons will be set up for the spring. Darlene is also looking into golf lessons for the spring and summer. The Hall of Fame Committee has elected new officials. Monica Heyl will be the new Chairperson. Darlene will now serve in an ad hoc position. Nominations for HOF are due February 12. Parks and Rec has started their Hockey programs for grades 1 through 6. They are also trying to put together a middle school hockey program.

The Preschool Program has begun registration. A new Toddler U class (formerly Mommy and Me) is taking registrations also. Summer camp employment interviews are beginning next week. March 1 is the target date to begin stripping Hankey Farms pool. Options for back wash flow from the pool are being investigated. The Parks and Rec department is working on putting together job descriptions for the new Community Center as well as establishing a plan for furniture for the center.

COMMUNITY DEVELOPMENT -- Laura Ludwig

Laura Ludwig had Steven Spalt from Tower Homes do a brief talk about the “village” type of development that his company may want to bring to the Township.

R. T. Walker from CBRE also spoke regarding their desire to develop Kelso Road and some other properties. His plan is to bring industrial and manufacturing developments into the Township.

CBRE would like to get some assurance from the township that utilities would be put in to those properties and that the township would partner with developers to make that happen. Mr. Walker will contact Vince Tucceri regarding the details of the Township's commitment.

POLICE REPORT – Mark O'Donnell

Mark O'Donnell mentioned that he had requested permission from the State Police to do inspections along SR 22/30, SR22 and SR 376 where they run through North Fayette. The State Police has not authorized those inspections. Mark also presented a report on 2015 K-9 deployments. The report detailed 34 deployments for the year. Chief O'Donnell also mentioned that they have received over 50 applications for the open part-time police officer position. Physical and written tests for applicants will be this Saturday.

TOWNSHIP MANAGER – Robert Grimm

Bob Grimm reported that the township is working with RIDC Park to convey parcel for the stormwater ponds. RIDC is willing to convey both parcels as follows: The parcel with the storm basins will be conveyed to the Township per the ongoing agreement. The adjacent parcel along Enlow Road will be donated to the Montour Trail Council with a few conditions as follows:

- Deed restrictions to limit any future development on the parcels to public recreational facilities and green space, inclusive of a trail maintenance facility with generally appealing aesthetics/screening.
- Within a reasonable amount of time construct a recreational trail link through this parcel (or a combination of both parcels) and connect to the right-of-way of Summit Drive in RIDC Park (preferably on the up-gradient side of Summit Drive)
- Provide/install signage acknowledging the lands being donated by RIDC - somewhere near the adjacent trail head is preferred. A press release would also be welcomed.
- Recipient(s) pay expenses for preparation of legal documents, transfer fees, etc.
- RIDC will provide easement to the Township for connector trail from Summit Park Drive to the Montour Trail.

Bob Grimm, Johnna Zona and Jim Morosetti met with the Corps of Engineers. The Corps of Engineers will begin to craft a Letter Report that will look closer at the definition of the project, feasibility of performing the project, and an estimated implementation cost for the project. During this process, the Corps will reach out to North Fayette Township to better define what type of help is best (i.e. design, design & construction, construction) to mitigate the flooding and erosion problems. The next step is for the township to better define how the Township would like to use the Corps' assistance (e.g. design assistance for stormwater detention pond repair, construction assistance for culvert installation, etc.). Please keep in mind that North Fayette Township was authorized \$500,000 for water related infrastructure. A more defined project scope will help greatly in pulling together the Letter Report and performing a feasibility level cost estimate. It will also help with funding justifications.

R. A. Glancy and Sons and Bronder Electric have both made a request for a reduction in retainage for the Community Center project from 10% to 5%. After some discussion, the board agreed to reduce the retainage to 7.5%.

Mr. Grimm also mentioned that as we are looking toward the completion of the community center, we will be putting the ribbon cutting program together. Bob asked that anyone on staff advise him of anyone they feel needs to be invited or ideas for activities for the event. An employee night is being planned for the night before the ribbon cutting.

SUPERVISOR COMMENTS – Bob Doddato

Bob Doddato mentioned that he appreciated the hard work that the Road Crew has been doing. He said that he is looking forward to the new Community Center and advised Darlene Hildebrand to speak up if anything comes up that she needs help with. Bob also mentioned that he is grateful to Dave Lodovico for the work to find our new auditor. He also thanked Mark O'Donnell for the report regarding our K-9 officer and Laura Ludwig for bringing two speakers in for the meeting.

SUPERVISOR COMMENTS – J R Mangan

J.R. Mangan reported that he spoke to the President of McDonald Fire Department who inquired about the Township's annual donation to the department. Dave Lodovico asked that some kind of paperwork be sent through so that the payment can be issued.

SUPERVISOR COMMENTS – Jim Morosetti

Jim Morosetti mentioned that Herrick Funeral Home is hoping to expand their business and needs some support from the Zoning Hearing Board. Laura Ludwig mentioned that she had spoken to Ed Herrick and will look over his plans when he turns them into the township.

OLD OR UNFINISHED BUSINESS

There was no Old or Unfinished Business.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURN

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO ADJOURN THE MEETING AT 7:50 P.M.**

Respectfully submitted,

Cindy Turner
Township Secretary